



Joseph C. Cornwall
Center
for Metropolitan Studies
**Faculty Awards
Program**
Scholarly and Applied
Research
Summer 2009



The Joseph C. Cornwall Center for Metropolitan Studies announces the 2009 Faculty Awards Program for Scholarly and Applied Research. Rutgers-Newark full-time faculty are invited to submit a proposal to the Cornwall Center for assistance in conducting a scholarly or applied research project on urban and/or metropolitan issues including but not limited to: housing, social justice, education, health, and community, and economic development. Proposals must address explicitly how the proposed project will illuminate our understanding of the issue. Proposals will be assessed on a competitive basis by an Awards Subcommittee of our Faculty and Community Advisory Committee; with the ultimate decision to be made by the Center's Director. Successful applicants will be notified in time for projects to begin as early as May 15, 2009.

DEADLINE FOR APPLICATIONS AND PROPOSALS IS FRIDAY, May 1, 2009 AT 4:00 PM.

Eligibility

- Applicants should be regular full-time faculty holding appointments in any of the academic units of Rutgers-Newark at the rank of Assistant, Associate, or full Professor.
- Applicants should have a background and qualifications appropriate to the project proposed.
- The Faculty Awards Program is open to applicants in all disciplines and fields.

Sub-categories

- There are two sub-categories of awards: Scholarly Research and Applied Research, both of which are defined not by the subject of the study but by the intended audience and planned outcomes of the project. Applicants must indicate under which sub-category they are applying.
- Those in the Scholarly sub-category should be directed to a predominantly scholarly audience and result typically, in a conference or colloquium paper, journal article, book, or book chapter.
- Those in the applied sub-category should be directed to New Jersey local or regional public officials or leaders in the civic, corporate, foundation, cultural, or nonprofit realms; they may also be intended to enhance public education by dissemination through the mass media. Applied projects may result, for example, in a final report, an article in a newspaper or popular magazine, a radio or television broadcast, a film, or an audio, video, CD or DVD-based presentation.

Conditions

- Applicants must submit: 1) a project application form, 2) a project proposal, 3) a project budget, and 4) a brief C.V., focusing on the applicant's education, scholarly record, and qualifications for the proposed project.
- Applicants may submit a proposal in either the Scholarly or Applied Research sub-category. No one may submit a proposal in both sub-categories.
- Proposals must show evidence of *advancing* knowledge about the issue under investigation, rather than simply *replicating* work carried out previously. Applicants should discuss existing research on the subject and describe the current status of the issue in the geographical area covered by the proposed research (e.g. Newark, Essex County, Northern New Jersey, nationally, internationally.)

- Only proposals that show the potential of advancing knowledge of urban, suburban and/or metropolitan conditions or topics will be considered. The research project should address urban, suburban and/or metropolitan phenomena *explicitly* rather than *implicitly*.
- Other considerations being equal, preference will be given to project proposals which seek to leverage additional resources from inside or outside Rutgers-Newark. However, proposals which have no other funding sources will be considered for an award.
- Award recipients must agree to document their project by writing a final paper for possible inclusion in the Center's Publication Series and for possible dissemination by the Center. This paper becomes the property of the Center, although award recipients are free to use the results of their research in other publications. ***Final drafts (in hard copy and Microsoft Word formats) are due in our office by 4:00 pm on August 31, 2009.***
- *Any remaining resources provided under an award must be returned to the Center by August 31, 2009. A final expense report from award recipients is due on that date.*
- *If the conditions of the award are not followed or final reports are not filed in acceptable format then it is expected that the **full amount of the award** will be refunded by the awardee(s).*
- Recipients must agree to acknowledge the Cornwall Center's support in any publication or other media outlet in which the project is cited or discussed. (Suggested wording: "Support for this project was provided under a grant from the Joseph C. Cornwall Center for Metropolitan Studies of Rutgers-Newark.")

Budget

- Awards may be used to finance a summer stipend (request should not exceed 2/9 of your salary, to a maximum of the award), hiring of hourly research assistants, acquisition of supplies and materials, collection of data and information, the conducting of interviews, and other conventional research expenses.
- *Awards may not be used to purchase equipment or to finance recipient's attendance at scholarly meetings, conferences or similar gatherings. Nor may they be used for the subvention of publications, for the delivery of training or social services to the public or client groups, for artistic performances, for composing or creating works of art, or for course development.*
- Awards will be transferred to the departmental account of the awardee(s) **after** the award letter is signed, dated and returned to the Cornwall Center.
- Cornwall Center funds are limited. Awards may be for less than the requested amount but in no case, will they exceed the total award amount. Up to one award totaling \$1,500 will be given.

Deadline

- Application materials must be received by **4:00 pm on Friday, May 1, 2009.**

Project Commencement

- Awards will be announced in time for project commencement as early as May 15, 2009.

Submission

- Please submit your completed application materials to (hard copy only):

Faculty Awards Program
Joseph C. Cornwall Center for Metropolitan Studies
Rutgers University-Newark
47 Bleeker Street
Newark, NJ 07102

Questions

- Please contact Dr. Stephanie Bush-Baskette, Director, at 353-1750 or sbushbask@aol.com or Robyn Curry, Senior Program Coordinator at 973-353-1750 or rdcurry@rutgers.edu.

Joseph C. Cornwall Center for Metropolitan Studies
2009 Faculty Awards Program
Application for Scholarly and Applied Research Category (Please Type)

Applicant's Name and Title: _____

School: _____ Department: _____

Campus Address: _____

Campus Phone #: _____ E-mail Address: _____

Category (check one): Scholarly Research Applied Research

Total funds requested from Cornwall Center for this project \$ _____

Total funds requested from other sources for this project \$ _____

Total funds committed from other sources for this project \$ _____

Project Title: _____

Brief Project Description (200 words maximum):

Proposal (attach). Please use the following subheadings in your proposal and address each. Use additional subheadings beginning with #7, if needed.

1. Topic of project and goals or expected outcomes. Why is this an important issue?
How will it sharpen our understanding of urban and/or metropolitan life?
2. Brief summation of existing research on the topic
3. Your assumptions/hypotheses, if any
4. Your methods and data/information sources
5. Plans for dissemination of results and findings
6. A timeline with objectives for each phase of the project
7. Other

**Joseph C. Cornwall Center for Metropolitan Studies
2009 Faculty Awards Program
Proposed Project Budget (please use this form)**

	Amount
1. Summer stipend, if any (request should not exceed 2/9 of your academic year salary, to a maximum of the award amount.)	_____
2. Hourly research assistant (include total number of hours and cost/hour)	_____
3. Supplies and materials (equipment costs are ineligible)	_____
4. Photocopying	_____
5. Research-related travel (itemize)	_____
6. Other (itemize)	_____
Total Requested Budget	_____

Remember: a complete submittal includes:

- 1) application form
- 2) budget form
- 3) proposal
- 4) brief C.V. outlining your qualifications for undertaking the proposed project.